



# Madison County Health Department

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**Tammy Cody, MHS**  
Health Director

**Melissa Roberson, MD**  
Medical Director

## LIMITED FOOD SERVICE ESTABLISHMENT PERMIT APPLICATION

This application must be completed and submitted to Madison County Environmental Health to provide information about all food preparation and sales to the public in conjunction with amateur athletic events within Madison County. This Limited Food Service Establishment (LFSE) permit application must be submitted no later than 30 days prior to construction or commencing operation.

Please also note:

- No food preparation shall occur prior to receiving a permit from Madison County Environmental Health. Clearly marked to indicate the date or day by which the FOOD shall be consumed on the PREMISES, sold, or discarded when held at a temperature of 5°C (41°F) or less for a maximum of 7 days..
- LFSE permits shall be issued only to political subdivisions of the State\*, establishments operated by volunteers that prepare or serve food in conjunction with amateur athletic events, or operated by organizations that are exempt from federal income tax under sections 501 (c)(3)\* or 501 (c)(4)\* of the Internal Revenue Code. Documentation indicating your organization's qualifications to receive an LFSE permit must be submitted with this application.
- All LFSE permits shall expire on December 31 of each year.

1) Name of Facility: \_\_\_\_\_

2) Address of Facility: \_\_\_\_\_

3) Name of Permittee: \_\_\_\_\_ Day-Time Phone: \_\_\_\_\_

4) Permittee Email: \_\_\_\_\_

5) Mailing Address: \_\_\_\_\_

6) Dates of Operation: \_\_\_\_\_

7) Name of Amateur Athletic Organization\*: \_\_\_\_\_

8) Source of Water for LFSE: Please Circle One

**Public Water**

**On-site Private Well (Requires Testing by MCEH)**

9) Waste Water System for LFSE: Please Circle One

**Public Sewage**

**On-site Septic System**

Madison County Public Health: *EveryWhere, EveryDay, EveryBody*

10) As of September 1, 2012, the permit holder shall require all food service employees to comply with an approved Employee Health Policy. Do you have an approved Employee Health Policy? \_\_\_\_\_ Yes \_\_\_\_\_ No

11) Provide a complete list, in the chart below, of Menu Items to be prepared at the LFSE:

Food Item	Method of Preparation	Food Item	Method of Preparation

Limited Food Service Establishments must meet all applicable rules and regulations as required in **15A NCAC 18 .2600 Rules Governing the Protection and Sanitation of Food Service Establishments**, with particular attention to rule .2674, and the **NC Food Code Manual**. Both can be found at the websites listed below.

<https://ehs.dph.ncdhhs.gov/docs/rules/Sanitation-of-FoodEstablishments-15ANCAC18A-2600.pdf>

<https://ehs.dph.ncdhhs.gov/faf/docs/foodprot/NC-FoodCodeManual-2021-FINAL.pdf>

I certify that the information on this application is complete and accurate. I understand that any changes to my operation must be submitted to Madison County Environmental Health for review and approval prior to the day of the event:

Permittee Signature: \_\_\_\_\_ Date: \_\_\_\_\_