

**Madison County Board of Health Meeting
Thursday September 22, 2022 6:00 pm**

Members Present

Dr. Robert Adams DDS, Chair
Matthew Wechtel, Commissioner (Zoom)
Crystal Webb, Public
Cheryl Conway, PHD, RN

Dr. Suzanne Sheldon, DVM
Diana Rogers, RN Public (zoom)
Dr. Melissa Robinson MD. Ex Officio
Larry Peek, Engineer (zoom)

Absent

Andrew Thomas, Public
Hanna Hardin, Pharmacist

Dr. Shannon Dowler, MD

Regular Meeting Special Meeting

AGENDA

I. Welcome and Call to Order

Chair Adams called the Board of Health Meeting to order at 6:10 PM.

II. Consent Agenda - Approval of

a. Agenda

Chair Adams asked that motion to approve the agenda as written be made. Dr. Sheldon made a motion to approve the agenda as written and Crystal Webb 2nd the motion. Hearing no further discussion, Chair Adams asked that the board vote on the approval of the agenda. The board unanimously voted to approve the agenda as written.

b. Board of Health Minutes, July 28, 2022

Chair Adams asked that a motion to approve the July 28, 2022, minutes be made. Crystal Webb made a motion to the approve the minutes for July 28, 2022. Suzanne Sheldon 2nd the motion. Hearing no further discussion, Chair Adams asked that the board vote on the approval of the minutes for July 28, 2022. The board unanimously voted to approve the minutes.

III. Public Input Session

Tony Ponder- Mr. Ponder spoke regarding Covid vaccines and Big Pharma

IV. Announcements

Tammy made the following announcements:

- Oct is breast cancer awareness month, and our pink out shirt sell is underway, all profits go to fund services for uninsured residents in need of service
- Friday, September 30, special program at Advent in Weaverville to acknowledge Breast Cancer awareness and other forms of cancer
- The Madison County Sheriff's Department will also have a Sheriff's car wrapped in pink for the month of October.

V. Case Study -

VI. New Business

a. BOH Operating Procedures- Annual review and Update (Activity **34.2**)

Chair Adams stated that he had received a phone call from a Board member that had several suggestions on how to have the board meetings run more efficiently. He sta he always appreciates feedback and recommendations from board members. He also reminded members that it is time for the annual review of the BOH operating procedures. Chair Adams stated after reviewing the BOH operating procedures, he saw a couple of areas that could be streamlined. Such as the Case Study. Tammy explained the history to him on how the Case Study became part of the agenda. The case study is not a requirement. Tammy and Dr. Daly felt that a case study was a good way to educate the Board of Health members on what services the Health Department provided and demonstrate the impact on our residents and staff. The case study is an opportunity to share also that we are not like a private practice, that can see numerous patients in one hour. Due to the volume of paperwork and data collection that the state requires, we can't

see as many patients in an hour. Discussion occurred should the case study be moved to the Medical Director's. Dr. Sheldon suggested that maybe a week before the meeting to reach out to the board member to see if the other disciplines had a case study they would like to share. Chair Adams also stated that he was reminded that the public comment should be at 3 minutes, and he will be more conscious of the time.

He also wanted the Board members to look at page 7, Section 6 in the Operating procedures. *Section 6 Motions* Business is brought before the Board by a motion of any member. Officially a motion requires a second before any discussion can begin or the Board can take any action. Discussion occurred around consent agenda (A consent agenda groups the routine, procedural, informational and self-explanatory non-controversial items typically found in an agenda) and regular agenda. Any business coming before the board, needs to be advertised in case someone from the public wants to come to speak to the subject. The agenda needs to be advertised 48 hours prior to the meeting. The Board of Health also discussed: *Section 4 Order of Business* Items shall be placed on the agenda according to the Order of Business. The Order of Business for each regular meeting shall be as follows:

- Call to Order
- Discussion/Adjustments/Approval of the Agenda
- Approval of Minutes from Prior Meeting
- Public Comments
- Case Study/Public Health Training
- Announcements
- New Business
- Administrative Reports
- Other Business
- Adjournment

A recommendation was made to remove the Case Study/Public Health Training from the order of business. If the board members have something they would like to share with at the BOH meeting they would let Tammy know so she can put this on the agenda under other business. Chair Adams asked that a motion to remove the Case Study/Public Health Training from the order of business and notifying Tammy if anyone had something they wanted to discuss so Tammy as secretary could add it to the agenda. This would fall under other business. Suzanne Sheldon made the motion to remove the Case Study/Public Health Training from the order of business and notifying Tammy if they had something to discuss and Crystal Webb 2nd the motion. Hearing no further discussion, Chair Adams asked for a vote and the Board members voted unanimously on the motion. Tammy also reminded the Board members that the Operating Procedures could be revised at any time if the Board felt that they needed to be reviewed or modified.

b. COVID-19 Updates

Tammy gave the following updates to the board members concerning COVID-19

People are asking when the pandemic will end or if the pandemic is over. Although we have come a long way in combating COVID-19 and we remain on the right track, COVID-19 continues to be a serious threat in some communities—and especially for people who are at highest risk of severe disease.

Since the start of the pandemic, what we have known about COVID-19 has continued to evolve, but all the research points clearly to the benefits of vaccination, masking, and testing. The highest level of protection comes from being fully vaccinated and boosted. The Omicron variant can cause severe disease and death, mostly in unvaccinated people.

- Face masks and high filtration masks (also known as respirators) help prevent the spread of COVID-19. Along with vaccination, mask-wearing continues to be an important part of the public health strategy to end the COVID-19 pandemic—especially when combined with other prevention strategies like social distancing and washing hands.
- Because COVID-19 spreads from person to person via respiratory droplets, properly wearing a mask helps prevent the spread of the virus to others, and it also helps protect the mask-wearer. The CDC recommends masking based on the level of COVID-19 in your community, as well as your risk level.
- The recommendations for quarantine and isolation no longer differ by vaccination status.
If you are exposed to COVID-19, you should wear a high-quality mask for 10 days and get tested on day
The CDC no longer recommends quarantining if you are exposed
If you test positive for COVID-19, or if you're sick and suspect you have COVID-19 and are awaiting test results, you should isolate from others, regardless of vaccination status.

- If you test positive for COVID-19, you should isolate from others for at least 5 days. If you had mild or asymptomatic COVID-19 and are fever-free after 5 days, you can end isolation and wear a high-quality mask through day 10. But if you had moderate or severe COVID-19 or you are immunocompromised, you should isolate through day 10.
 - If you ended isolation but your COVID-19 symptoms recur or worsen, you should restart your isolation period back to day 0.
 - Vaccination and booster shots are the best line of defense against COVID-19. People should be tested if they're experiencing COVID-19 symptoms or five days after being in close contact with someone who's tested positive for the virus.
These new boosters contain an updated bivalent formula that both boosts immunity against the original coronavirus strain and protects against the newer Omicron variants that account for most of the current cases. Updated boosters are intended to provide optimal protection against the virus and address waning vaccine effectiveness over time.
- c. Monkeypox Training
Dr. Robinson presented a power point presentation on Monkeypox for the board members. A discussion followed with board members questions being answered.

VII. Administrative Reports

a. Medical Director's Report

Dr. Robinson gave the following updates to the board members:

MOU between ETSU and MCHD completed, so:

- Dr. Robinson is back on site
- Will start hosting ETSU medical students in Madison County Infectious Disease
- Bivalent boosters
- Monkeypox update Training
- *MAT in Jails series presented by NCDHHS, MAHEC, and NC USDOJ attorneys
- Upcoming: TB Institute - first since pandemic- Dr. Robinson will be attending.

Substance use

- Dr LeHew to begin providing medical services
- MAT protected by Americans with Disabilities Act, therefore protected in facilities including criminal justice system*

b. Health Director's

Tammy provided the following update to the board members.

Staffing Report:

Vacancies: EH Specialist,

Recently hired a new Medical Provider for expansion of MAT clinic -current waitlist and back up for clinic, also Dental Assistant.

- Playground reinstalled, inspection next week then proceed with the fence
 - Case Management Updates
 - Drug Free Community Prevention Grant awarded years 6-10 of a \$125,000 per year grant for 5 years
 - Regional ARPA funds - Staff debrief and Crisis Communication Training
 - RFP on the health dept expansion project/negative pressure rooms - paid with COVID funds
 - Meeting with state preparedness to evaluate the negative pressure room and overall filtration of the MCHD
 - Fairgrounds and test, contract ended on August 5, 2022
 - Cannon Foundation, Dental Grant Henry Schein working on installation for new treatment room
 - Received two quotes to replace out 20+ year old generator replacement would be covered with COVID Agreement Addendum as we need vaccine refrigerator back up
 - BCCCP Program had 52 targets, we have already used 34 of them so will run short on funds, have asked the state for additional if available
 - Oct is breast cancer awareness month, and our pink out shirt sell is underway, all profits go to fund services for uninsured residents in need of services
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- Friday, September 30, special program at Advent in Weaverville to acknowledge Breast Cancer awareness and other forms of cancer, Tammy will attend
- Opioid Settlement funding
- Opioid block grant update
- Translation Services
- Recent state audits: BCCCP Audit, TB Audit, School Nursing Services Audit
All Audits were good.
- Attorney Update: Tammy reported that she had tried to get in touch with a newer attorney in the county but and not been able to do get in touch with her. However, our county attorney did respond to the contract for Dr. Le Hew quickly.
- EH Vehicle's- EH has several vehicles that are need of significant repairs
- Triple P Update

c. Financial Reports

Tammy presented the following financial report to the Board.

Overall Revenue looks to be slightly behind at this point.

Child Health Insurance is nonexistent

Several of the state pull downs are low, Tammy believes they are not accurately reflected in this report.

Overall, Expenses appear to be less than anticipated at this point.

Drugs, we had a credit with the company so have not accumulated any charges at this point. Building Repairs and Maintenance is at 3.58%

Office supplies is at 4.49%

Life Insurance for staff is over at 123%, working with the finance dept

Translation services has increased.

Tammy believes we are on track to be within our outlined budget for the year, but noted this budget is tight

VIII. Other Business: The Board had no other business to discuss

IX.

IX. Adjournment

Chair Adams asked for a motion to adjourn be made. Crystal Webb made a motion to adjourn and Cheryl Conway 2nd the motion. Hearing no further discussion, the Board unanimously vote to adjourn at 7:58 PM.

Next Meeting: November 17, 2022

Dr. Robert Adams, DDS Chairman

Tammy Cody, MHS, Health Director