

Madison County Board of Health Meeting

Thursday, January 25, 2018 6:30 pm

Health Department Board Room

Members Present

Mike Stevenson, Public and Chair
Dr. Robert Adams DDS
Dr. Melissa Robinson MD
Larry Peek, Engineer
Rachel Smith, RN

Matthew Wechtel, Commissioner
Andrew Thomas, Public
Debbie Ponder, Public
Hanna Hardin, Pharmacist
Dr. Marianna Daly, M.D. Ex Officio

Regular Meeting Special Meeting

Members Absent

Dr Meg Pressley, DVM

Loretta Leake, NP and Vice Chair

AGENDA

- I. Welcome and Call to Order** Chair, Stevenson
Chair Stevenson welcomed all to the meeting.
- II. Consent Agenda - Approval of** Chair, Stevenson
a. Agenda
Chair Stevenson asked for a motion to approve the agenda. Matthew Wechtel made a motion to approve the agenda, Rachel Smith 2nd the motion. Motion passed.
- b. Board of Health Minutes, November 16, 2017**
Chair Stevenson asked for a motion to accept the minutes. Debbie Ponder made the motion to approve the minutes. Matthew Wechtel 2nd the motion. Motion passed.
- III. Election of Chair and Vice Chair** Chair, Stevenson
Chair Stevenson asked for nominations for chair. Matthew Wechtel nominated Mike Stevenson as Chair. No other nominations were made. Dr Adams 2nd the nomination. Mike Stevenson was approved as Chair.
Chair Stevenson asked for nominations for Vice Chair. Matthew Wechtel nominated Rachel Smith. No other nominations were made. Mike Stevenson 2nd the nomination. Rachel Smith was approved as Vice Chair.
- IV. Public Input Session** Community
No public input
- V. Public Health Training**
BOH Training Mr. Carmine Rocco
Mr Rocco returned to present the 2nd portion of the BOH training. This completes training requirements for FY 2018.
- VI. Case Study - Case Management Services** Tammy
Tammy Cody presented Case Management services offered by the Health Department. Pregnancy Case Management and Care Coordination for Children are both services done here. She educated the Board about how each of these programs helps our patients and connects them with services and resources they need.
- VII. Announcements**
No announcements

VIII. New Business

- a. **BOH Meeting Schedule** Tammy
The Board chose to keep the schedule as is. The Board decided to continue meetings the 4th Thursday every other month at 6:00 PM. The November meeting will be on the third Thursday due to the Thanksgiving holiday.
- b. **Tri-party Agreement discussion and approval** Tammy
Tammy Cody described the original contract which involved the Health Department because of a planned waste water treatment plant. After discussion about the contract, the history of the situation, and under advice of the county attorney, Tammy requested the Board vote to remove the Health Department from the contract. Chair Stevenson asked for a motion to remove the Health Department from the contract. Rachel Smith made a motion to remove the Health Department, Dr Robinson 2nd the motion. No other discussion, motion passed.
- c. **Strategic Plan Review and Update** Dr. Marianna Daly
Dr Daly updated the Board on the progress achieved on the Strategic Plan. Numerous items have been completed. Tammy will send the highlighted plan via email for the Board to review.
- d. **Building Security** Tammy
Tammy shared that some Sheriff's Deputies came over to assess the Environmental Health Department and described their ideas for tightening security. The ideas were an additional door with security badges for entry.
- e. **Triple P (Positive Parenting Program)** Tammy
The state is proposing a new model for Triple P in our area. Currently we are partnered with Buncombe County. The state has more money and wants to expand to 17 counties. Our role would be phone support to those counties and funding management. MAHEC is the actual provider at this time. Tammy updated the Board on the management of the grant vs the return.
- f. **IT Security Risk Assessment** Tammy/Jamie Lunsford
Tammy told the Board that the Security Risk Assessment is required by HIPAA security rules and Re-Accreditation. Jamie Lunsford presented to the Board the results of the scan. Jamie shared that IT has implemented procedures that have addressed many of the identified risks. IT has a 16 week process to address hardware needs. Our overall score was average which was good for a small county.
- g. **Medicaid Cost Settlement** Tammy
Tammy presented the Medicaid Cost Settlement comparison. The funds this year would be one third of what we received historically. Tammy had an accountant review the 2016 figures and she found mistakes that if corrected would significantly increase our settlement amount. Tammy asked for the Board to approve the expense of \$4,500 to hire the accountant to redo the cost settlement. Rachel Smith made the motion to approve the expenditure to hire the accountant. Debbie Ponder 2nd the motion. No other discussion, motion passed.

a. **Medical Director's Report**

Dr. Marianna Daly

- Applied to serve on the Medical Care Advisory Committee for Medicaid Transformation. I would serve on a committee that would provide input in to Quality of Care for Medicaid
- Attended the Medicaid transformation industry day on December 11, 2017
- Began the MCHD Hepatitis C clinic day today; monthly or bi-monthly clinic afternoons to see cohorts of HCV patients
- Our TB patient is not yet culture negative; we continue daily observed therapy
- Jail Health will be updated to include our HCV program and a few minor changes to mental health, substance abuse and developmental disabilities
- Initiated a discussion with the County Manager about changes to county employee insurance that includes an option for tele-health services provided out of county
- Met with Sonya Greck from Mission Hospital regarding grants involving the MCHD and the need to include us in the planning and budget
- Project Access has finally expanded to Madison County as of January 2018
- Beginning discussions to expand the FOCUS grant, either with RPM Health District or just through MCHD
- Flu has come to Madison County. We are seeing both influenza A and B. Having had the flu shot seems to lessen the severity and duration of the illness. There has been limited availability of Tamiflu in this area.
- There are still NO cases of pertussis in Madison County to date; Henderson County has not yet seen a resolution of their pertussis outbreak
- The MCHD is considering applying for a Kresge Public Health Leadership grant which would support the initiation of MAT (Medication Assisted Therapy) and wrap around services for those with substance use disorder. This would potentially involve Dr. Daly, Dr. Robinson, Melinda Morrow and a project manager working with behavioral health and other county services to help address the opioid crisis

b. **Deputy Director's Report**

Tammy

- Reaccreditation –New date February 19 and 29, 2018.
 - o Benchmarks were submitted
 - o Exterior of building: sections of sidewalk replaced, pressure washed, shrubs trimmed
 - o Interior of building: intense cleaning, painting, replacement of stained ceiling tiles
 - o Staff to review benchmarks for questions and discussion
 - o Staff preparation
 - o Site visitor schedules complete and computers reserved
- Preparing our first DFC grant report
- Have identified staff for youth coordinator position
- Conducted HIPPA Breach training for all health dept staff
- Began having joint meetings with Environmental Health and the Building Dept
- Policies and Procedures and minutes on goggle drive
- Participated in the Western Region Health Directors meeting
- Holly Jones from Attorney General Josh Stein's office (addiction, domestic violence, and consumer protection)
- Participated in Annual Health Directors Conference
- Participated in State sponsored Industry Day to learn about Medicaid Transformation and new MCO options
- Applied for a Pilot to address substance abuse
- Employee Drug Screens
- Environmental Health issues

c. **Financial Reports**

Becky

Becky presented the financial report through Dec 31st.

Revenues

We are at approximately **29%** of total projected revenue according to the December county report. Last year we were at 46% of total projected revenue at this time. On the county revenue report, the Medicaid Cost Settlement carry

forward funds and a portion of the Focus Grant carry forward amount is still listed as revenue. Since the carry forward money is revenue already received in the prior fiscal year, it should not be counted as actual revenue for this FY. The \$330,770 Medicaid funds were worked into our budget this fiscal year. Also, the State funds were not pulled down in December due to a glitch on the county side. For these reasons our actual revenue percent is at **42%**.

Expenditures

We are at **42%** of the projected expenditure budget. Last year at this time we were at 44% of the expenditure budget.

X. Other Business

a. **Building Expansion**

Tammy

Due to the projected reduction in the Medicaid Cost Settlement funds the building expansion cost is a concern. The Board discussed how to proceed. It was determined that the Health Department will continue with planning for expansion by interviewing staff and having everything in place for when funds are completely available. No additional cost would be involved at this time. Tammy will bring forth further ideas from staff at a later date.

After Tammy speaks with the fire marshal about what would be allowed, we will get estimates for secure doors.

XII. Adjournment

Chair

Chair Stevenson asked for a motion to adjourn. Matthew Wechtel made a motion to adjourn, 2nd by Dr Adams. Motion passed.

Next Meeting: March 28, 2018
