

**Madison County Board of Health Meeting**  
**Thursday, Nov 17, 2016 6:30 pm**  
**Health Department Board Room**  
**Members Present**

Mike Stevenson, Public and Chair  
Clayton Rice, Commissioner  
Andrew Thomas, Public  
Larry Peek, Engineer

Loretta Leake, NP and Vice Chair  
Debbie Ponder, Public  
Rachel Smith, RN

**Members Absent**

Dr. Meg Pressley, DVM  
Dr. Karen Le Hew MD

Dr. Reese Steen, DDS  
Hanna Hardin, Pharmacist

Regular Meeting       Special Meeting

**I. Welcome, Call to Order and Introductions**

Chair Stevenson called the meeting to order at 6:30

- a. **Welcome to Hanna Hardin**  
Not available tonight

**II. Consent Agenda - Approval of**

- a. **Agenda**
- b. **Board of Health Minutes, September 22, 2016**

*Chair Stevenson asked for a motion to approve the agenda and minutes. Commissioner Rice made a motion to approve, 2<sup>nd</sup> by Larry Peek, Motion passed unanimously.*

**III. Public Input Session**

No public input

**IV.**

**Public Health Training**

- a.

**Case Study**

Dr Daly presented educational information about the air quality and what role the health department would have during a wildfire smoke pollution event.

**V. Announcements**

No announcements

**VI. New Business**

- a. **Environmental Health Report**

Tammy Cody reported on the EH permits and inspections for the 1<sup>st</sup> quarter.

- b. **Approval Focus Grant**

Dr. Daly asked for the board to accept the Focus grant. *Chair Stevenson asked for a motion to approve the acceptance of the FOCUS grant upon approval by the county attorney. Rachel Smith made a motion to approve, 2<sup>nd</sup> by Vice Chair Leake, motion passed unanimously.*

- c. **Staff Development and Retention Plan**

Tammy Cody presented the retention rate of our staff during the year to the Board.

**VII. Administrative Reports**

- **Expenditure/Revenue Report**

Becky Webb presented the expenditure and revenue report to the Board. Nothing is outstanding.

- **Debt Set-off**

Becky Webb presented the debt set-off report to the Board for their approval to move forward. *Debbie Ponder made a motion to move forward with the debt setoff process with the list being reviewed prior to sending to finance, 2<sup>nd</sup> by Larry Peek, motion passed unanimously.*

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**Medical Director's Report**

Dr. Daly

- Diabetes Education classes continue at the MCHD and are open to those with pre-diabetes as well. We continue to look at the format and class times to best serve our patients. The nutritionist from the MCHD, Jennifer Angel, is hoping
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to become a CDE. We are also looking at the option of moving under the NC DPH DSME umbrella if Mission does not sustain the current classes. We also have the option to provide Diabetes education via the ADA.

- MCHD, along with BCHD, Macon County HD and Mission, did not get the Duke Endowment Grant for pre-diabetes but are looking for other opportunities to promote the initial grant concept. We just got notification from NC DPH that 3 \$150,000 grants for pre-diabetes will be awarded in Region 2 so I am going to pursue that option.
- Zika has hit NC, but all cases to date have been travel related and NOT from infected mosquitoes found in NC. Miami has been found to be clear of Zika infected mosquitoes this week. Mosquito season is almost over but still remember to “Tip and Toss” any standing water.
- Flu Mist is out for this year; it was not effective. High dose flu vaccine is being given to those over 65
- There is a community group looking at the narcotic addiction and overdose issue. They are hoping to become a chapter of FAN (Families against Narcotics) as a way to eventually bring drug court to Madison County. I was asked to be on their board and am happy to do that.
- I am now on the EMS advisory board and attended my first meeting with them. Madison County has outstanding LOW numbers of ED visits and readmissions for Medicaid patients.
- I talked with the School Board about a DNR policy for the school system; they were not ready to consider such a policy and have tabled this for now
- We are discussing having an evening clinic at the MCHD from 4-7 on Thursdays that I would staff to improve access to care for those who work.
- I am starting work on the MCHD Strategic Plan and will involve the BOH in this process. We will start with our leadership team then involve the entire staff in this process.
- The MCHD was awarded a \$94,000 grant from Gilead to increase screening for Hepatitis C. We are being considered as a pilot for small, rural counties. This should be in place in January and will include patients from HSHP and the jail.
- I met with Peggy Weil from Steady Collective, a non-profit group dealing with substance use issues. That group is looking at bringing syringe exchange to Madison County.
- The clinic numbers seem to be picking up. We are not overwhelmed but are busier. The MCHD is seeing more children as we continue to see children who are not vaccinated while the HSHP will not.
- Kith and Kin will request/require vaccination records but will not exclude unvaccinated children. In the case of a vaccine preventable outbreak those children will be asked to stay home.

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|       | <b>Deputy Director's Report</b> |
| Tammy | Cody                            |
- Direct Supervision of Animal Control transferred from the Animal Shelter to Health Department
- Melissa Hensley, RN has begun work at the high school.
- We had a meeting this week with the state school nursing consultant. Questions were raised about the school nurses being county employees verses school employees. Dr. Christian Ramsey to discuss this topic again with Dr. Holden.
- New Communicable Disease Nurse, Hannah Freeman performing well in her role.
- August 29, participated in the final evening meeting for Mommy Mondays. This program was well received and grew beyond imagination.
- We are taking orders for the 2016 Breast Cancer Awareness t-shirts. All proceeds help pay for breast and cervical cancer screenings.
- This year we will hold a masquerade ball in support of our breast cancer efforts.
- Becky and I met with the auditor for the county to review health department policy and procedures. - No concerns were noted.

## VIII. Other Business

### a. Concerns

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Debbie Ponder brought up concerns about the Tobacco Free Rule. A discussion among the BOH members followed. Debbie Ponder is opposed to the rule as it is written. The Board has agreed that this is a public health issue. It is the recommendation that a Tobacco Free Rule be adopted. This will go before the BOCC for further discussion.

b. **Health Director and Deputy Health Director Evaluations**

Chair Stevenson presented ideas about what the Board's focus should be when doing evaluations. As a result of the discussion the Human Resources Director and County Manager will be asked to be involved to submit suggestions and ideas. To that end, Tammy Cody, Dr Daly and Chair Stevenson will meet with the HR director in the coming weeks.

c. **Health Director and Deputy Health Director Job Descriptions - Discussion and Approvals**

The Board reviewed the job descriptions for the Health Director and Deputy Health Director. The Health Director's job description will be revised with an amendment for the BOH reflecting the current agreement with the state during Dr Daly's tenure.

*Chair Stevenson asked for a motion to approve the job descriptions. Vice Chair Leake made a motion to accept the job descriptions with the removal of "health director supervised by health director" and adding an amendment with the stipulations of the agreement with the State, 2<sup>nd</sup> by Rachel, motion passed unanimously.*

**IX Adjournment**

*Chair Stevenson asked for a motion to adjourn the meeting. A motion to adjourn was made by Larry Peek, 2<sup>nd</sup> by Commissioner Rice, motion passed unanimously. Meeting adjourned at 8:30.*

**Next Meeting: January 26, 2017**

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