

Madison County Board of Health Meeting
Thursday, March 24, 2016 6:30 pm
Health Department Board Room

Members Present

Mike Stevenson, Public and Chair
Dr. Reese Steen, DDS
Dr. Karen Le Hew, MD
Larry Peek, Engineer

Clayton Rice, Commissioner
Andrew Thomas, Public
Rachel Smith, RN
Dr. Marianna Daly, M.D. Ex Officio

Members Absent

Meg Pressley, DVM
Debbie Ponder, Public

Loretta Leake, NP AND Vice Chair
Janet Crowe, Pharmacist

Others in Attendance

Sheriff Buddy Harwood
Deputy Adam Hunter
Deana Stephens

Detective Coy Phillips
Shelia Metcalf
Jodi Brazil

Regular Meeting Special Meeting

MINUTES

I. Welcome, Call to Order and Introductions

Chair Stevenson called the meeting to order at 6:30 and welcomed Rachel Smith to the Board.

II. Consent Agenda - Approval of

- a. Agenda
- b. Board of Health Minutes, January 28, 2016

Chair Stevenson asked if anyone would motion to approve the agenda and minutes.

Dr Steen made a motion to approve, 2nd by Larry Peek, Motion passed unanimously.

III. Public Input Session

No public input

IV. Public Health Training

Tessie Castillo with the Harm Reduction Coalition presented a Syringe Exchange Program. This program is an effort to slow the spread of Hepatitis C and HIV due to heroin use and the practice of sharing needles. In addition to delivering sterile needles and collecting used needles, the program provides referrals for participants who would otherwise not seek needed services. Other health departments across NC have adopted Resolutions to implement this program. Ms. Castillo encouraged the BOH to adopt a Resolution as well. There was discussion among Board members after the presentation.

V. Public Health Presentation

Deana Stephens and Jodi Brazil of Madison County Health Department presented the 2015 Community Health Assessment. This information within this document will steer the Health Department's priorities for our community. Copies are available at the Health Department, on the health department website (www.madisoncountyhealth.org), and at the Madison County Public Library.

VI. Announcements

- a. 2016 County Health Rankings
Tammy Cody reported that out of 100 counties in North Carolina, Madison County is rated #11.
- b. Shelia Metcalf provided an update on the exercise that took place February 26, 2016 to the Board. The after action report has been submitted to the state

VII. New Business

a. Conflict of Interest

The Conflict of Interest Policy was presented to the BOH by Tammy Cody. All members were asked to sign the signature page and return to her. This is done yearly. Absent members will receive the document from Tammy Cody.

b. Confidentiality

A Confidentiality Policy for the BOH was presented to the Board. This is not a requirement. The Board agreed to sign the document. Tammy Cody will send the document to absent members.

c. Dental Assistant

Tammy Cody asked the Board for their support to hire a dental assistant.

Dr Steen made a motion to hire a dental assistant, 2nd by Dr LeHew, motion passed unanimously.

d. 2017 Proposed Budget

Tammy Cody and Becky Webb presented the FY 2017 budget proposal to the Board. Tammy Cody asked the Board for input on compensation for the members of the Board.

Dr Steen made a motion that the Board is serving the people of Madison County with no payment, 2nd by Dr LeHew, Motion passed unanimously.

Tammy asked for the Board to approve the proposed budget.

Chair Stevenson asked for a motion to approve the budget proposal, Rachel Smith made a motion to approve the proposed budget, 2nd by Dr LeHew , motion passed unanimously.

VIII. Administrative Reports

a. Expenditure/Revenue Report

The expenditure and revenue report was presented by Becky Webb.

b. Medical Director's Report

Dr Daly gave the Medical Director's report

c. Deputy Director's Report

Tammy Cody presented the Deputy Director's report.

IX. Other Business

a. Food and Lodging Distribution

Tammy Cody reported that she foresees a need to hire temporary help.

b. Evaluations

Chair Stevenson reminded all to complete emailed evaluations. He recommended establishing measurable goals with which to evaluate the Health Director and Deputy Director.

X. Closed Session

No closed session

XI. Staff Recommendations

Tammy Cody asked for the Board's support in bringing proposed salary adjustments to BOCC.

Dr Steen motioned to accept the proposal and take before the BOCC, 2nd by Rachel Smith, motion passed unanimously.

XII. Adjournment

A motion to adjourn was made by Dr Steen, Dr LeHew 2nd, motion passed unanimously. Meeting adjourned at 9:15 by Chair Stevenson

XIII. Next Meeting: May 26, 2016
