

Madison County Board of Health Meeting
Thursday, April 9, 2015 - 6:30 pm
Health Department Board Room
Members Present

Cynthia Yancey, MD and Vice Chair
Dr. Reese Steen, DDS
Debbie Ponder, Public
Loretta Leake, NP
Marianna Daly, M.D. Ex Officio

Jim Baker, Commissioner
Melanie Kraft, Public
Ronda Hensley, NP
Mike Stevenson, Public

Regular Meeting Special Meeting

Minutes

- I. **Welcome, Call to Order and Introductions** Vice Chair Yancey
- II. **Consent Agenda** - Approval of Vice Chair Yancey
- a. Agenda
 - b. The Board of Health Minutes for the March 12, 2015 were approved
- III. **The Board of health interviewed Tammy Cody for the position of Health Director.**
- IV. **Search Committee:** Mike Stevenson reported that the Search Committee had met several times. We received about 20 applications, most of which were not qualified or otherwise unsuitable. Members of the Committee did phone interviews with several candidates, and invited 3 to interview in person with the Committee. Two agreed to interview with the Committee, but one dropped out prior to this BOH meeting.
- The BOH members discussed Ms. Cody, who had made a good impression and answered questions well. Several BOH members spoke up on her behalf based on interacting with her in other settings. **Dr. Reese Steen made the motion to appoint Tammy Cody and request the State to approve her appointment, contingent on starting graduate work on a Masters in Public Health, as she plans. The motion was seconded by Debbie Ponder. The vote to appoint was unanimous.** Tammy Cody would start in June.
- V. **Administrative Reports** John Graeter
- a. Director's Reports
 - John reported that April is Child Abuse Prevention month and that Madison County agencies are collaborating on publicity and newspaper articles.
 - 1. Personnel Updates: Amy Massey has been hired as a part-time temporary RN to fill in during Candace Stroupe's maternity leave. Amy previously worked for the Health Department and has the experience to step right in. The BOH voted to ask the Board of County Commissioners (BOCC) to approve this hire, since her hire was approved on an emergency basis.
 - John also reported that Jamie List will be interviewing two qualified candidates for Environmental Health specialist. One is Rachel Brown from Haywood County. One or both may be requested for hire by the BOCC if references etc are acceptable.
 - 2. Triple P Update: The State has agreed to continue the funding for Triple P as long as the MCHD finds an acceptable agency to subcontract the program management to. John approached several agencies and the best fit is ARP Prevention Services, a division of RHA. ARP has experience in parenting programs, a good track record of grants accountability and are eager to do Triple P. **Dr. Steen made a motion to authorize John to move forward to engage with ARP and draft a subcontract for review by the State. Seconded by Mike Stevenson and approved.**
 - 3. Patriot Place: John has had discussions with Ron Wilcox, and there is an agreement to sell the Patriot Place building to the Madison County Schools. The Middle School would move the new Day Treatment Center into the building. The Day Treatment Program is a collaboration with the Middle School and RHA to work with students with behavioral problems. Use of Patriot Place for this purpose is consistent with the goals of improved school health. **Dr. Steen made a motion to approve the sale of Patriot Place to the Madison County Schools. Seconded by Melanie Kraft and approved.** See attached analysis.
 - b. FY 2016 Draft Budget Becky Webb

The proposed budget was presented to the Board. This will be presented to the county manager and finance officer next week prior to presenting to the Board of County Commissioners. There was some discussion around the differences between the current budget and the proposed budget. All questions from the BOH were answered by John and Becky. It was noted that due to several funding changes that it is impossible to compare the proposed budget to those in the past. Overall, the projected revenues and expenses are realistic.

Dr Yancey asked for the BOH to approve the budget draft to submit to the county. Dr Steen made a motion, Loretta Leake 2nd, motion passed.

VI. Adjournment

Dr Steen made a motion to adjourn the meeting, Loretta Leake 2nd, meeting adjourned at 8:25

VII. Next Meeting: Thursday June 4th at 6:30