

Madison County Board of Health Meeting

Thursday, March 12, 2015 - 6:30 pm

Health Department Board Room

Members Present

Dr. Meg Pressley, DVM and Chair
Dr. Reese Steen, DDS
Debbie Ponder, Public
Larry Peek, Engineer
Loretta Leake, NP

Jim Baker, Commissioner
Melanie Kraft,
Susan Coates, RPH
Marianna Daly, M.D. Ex Officio
Mike Stevenson, Public

Members Absent

Cynthia Yancey, MD and Vice Chair

Ronda Hensley, NP

Regular Meeting

Special Meeting

AGENDA

I. Welcome, Call to Order and Introductions

The meeting was called to order at 6:30

Chair Pressley

- a. Welcome Larry Peek as new member serving in the engineer's position.

II. Consent Agenda - Approval of

Chair Pressley

- a. Agenda
b. Board of Health Minutes (January 29, 2015)

Motion to approve the minutes and agenda was made by Melanie Kraft, Debbie Ponder 2nd motion, motion passed.

III. Public Input Session

No public input

IV. Public Health Highlight

- a. *Colorectal Health Month* – materials available

John brought attention to the handouts provided. The Health Department is providing this information to others in county.

V. Announcements

VI. Administrative Reports

a. Director's Report

1. The website is being updated to make it easier to navigate. John encouraged the BOH to view. The county IT department is doing the work in conjunction with health department staff.
2. Preparedness and Response: John read the highlights of a letter written to the health department in Halifax County where the Amtrack train derailed. This incident is a reminder about our responsibilities as a public health department. Dr Daly added that both the health department and HSHP responded to the school bus accident a couple of years ago.
3. Personnel Updates:

Dental Assistant - We have filled the dental assistant position and the hiring was approved by BOCC.

Environmental Health Specialist - We are behind in restaurant inspections. Our plan is to hire Savannah Kent to inspect restaurants on weekends. This will be accomplished by hiring through the Alliance. While we had a qualified candidate as a trainee they accepted another job for a better salary. This is a position with specialized needs.

Clinical- One RN will be out on maternity leave for 4 mos. We have a half time vacancy and want to hire a former RN as temporary personnel during this leave time.

4. Patriot Place options- This has not been finalized yet. John is still talking with HSHP and working through those areas. The school system is also interested which may mean a rental option or purchase option.

b. *FY2016 Budget Process*

Becky Webb

Becky reported on the projected budget process schedule. The BOCC will probably ask for our budget the last week of April. This would mean the BOH would need to approve it prior to the last week of April.

The chart scanning options were presented. We are awaiting references and potentially will obtain a third quote. Restricted funds will be used for this purchase.

c. *Grant Update*

John Graeter

1. Innovative Approaches Project

2. Triple P :

After in-depth discussion of the Triple P Program, the BOH approved the attached resolution.

VII. Other Business

a. Search Committee Report

Mike Stevenson

The Search Committee has met twice and reviewed 15+ applications. Most are not qualified or appropriate. There are three possible candidates who will receive an initial phone interview. Then the Search Committee will interview in person, followed by interviews with the full Board of Health if deemed viable.

VIII. New Business

IX. Adjournment

Chair Pressley

The meeting adjourned at 8:22 PM

X. Next Meeting: Will be either April 30 or May 7 depending upon the budget process.