

Madison County Board of Health Meeting
Thursday, February 27, 2014 - 6:00 pm
Health Department Board Room
Members Present

Sue Vilcinskis, Commissioner and Chair
Dr. Reese Steen, DDS
Cynthia Yancey, MD
Tony Payne, Engineer
Loretta Leake, NP
Mike Stevenson, Public

Dr. Meg Pressley, DMV
Debbie Ponder, Public
Ronda Hensley, NP
Susan Coates, RPH
Marianna Daly, M.D. Ex Officio
Jan Shepard, Health Director

Regular Meeting Special Meeting

Minutes

I. Welcome, Call to Order and Introductions

The meeting was called to order by Chair Vilcinskis at 6:11 pm

II. Board Organization

a. Election of a 2014 Chair

Jan asked for recommendations for the position of chair. **Dr. Steen nominated Dr Meg Pressley. Debbie Ponder made a motion to elect Dr Meg Pressley. It was seconded by Mike Stevenson and motion passed.**

Jan brought to the Board's attention that Carol Dixon has requested to resign from the board. A recommendation of Melanie Kraft was made by Sue Vilcinskis. Jan has spoken with Ms Kraft and she has asked for a couple of days to consider. There was discussion around whether the BOH or BOCC recommend BOH members. Jan noted that according to BOH minutes over the past 8 years that BOH did recommend to the BOCC. There was still a question regarding the commonality of this practice with other BOH's. Jan will check on this. Jan described the process for recommendation. **Mike Stevenson made a motion to recommend Melanie Kraft as a BOH member to the BOCC if Ms Kraft determines she will be able to serve. Sue Vilcinskis seconded the motion. Motion passed.**

III. Consent Agenda - Approval of

a. Agenda

b. Board of Health Minutes (January 9, 2014)

Jan asked for approval of the agenda and minutes from the January meeting. Loretta Leake recommended striking "would work in concert with the relationship already established with Hot Springs Health Program" from the minutes. **Loretta Leake made a motion to approve the minutes upon striking the aforementioned quote. Susan Coates seconded the motion. Motion passed.**

IV. Public Input Session

Chair Pressley asked for public input. There was no public input.

V. Public Health Highlight

a. Blue Print for the Future of Local Public Health

Jan presented Blue Print for Future of Public Health which describes the makeup of North Carolina, our Health Department and all Health Departments. All Health Departments are different. North Carolina has 85 local HD, 6 districts and 79 counties. As funding is reduced, tax dollars would need to be used to cover services. Some counties may choose not to fund clinics, but will assure mandated services are delivered through other providers. We must and are collaborate with other providers such as Hot Springs Health Program and Mission Hospital. The county manager is encouraging department heads to write grants. The state lab is cutting back on their services as there funding is decreasing. We must embrace information technology.

b. Surgeon General's Report

Jan presented "The Health Consequences of Smoking: 50 Years of Progress" Jan talked about smoking and children. Madison County was awarded a Mission Hospital Community Benefit Grant for tobacco cessation. Part of our role is to go into schools and educate about tobacco. This year the focus will be on middle school and we may

broaden this to high school next year. Jan also pointed out the part of the study that states new cancer findings showing smoking can lead to liver and colorectal cancer. Prior to this grant North Carolina had only the statewide “quit” line. Dr Emily Love is going to a state for training in recognizing periodontal diseases and Jan will send a link to all who are interested.

c. **Madison@Heart update**

The 2nd Annual Madison@Heart Campaign concluded this week. This campaign educates the community about the effects of secondhand smoke. It has been very successful. A video will be coming out soon. Funding was provided by the Community Transformation Grant. This funding source will no longer be available.

VI. Announcements

Chair Pressley asked if anyone had any announcements. There were no announcements.

VII. Administrative Reports

a. **Expenditure/Revenue Report**

Jan presented the expenditure and revenue report. There was no discussion.

b. **Director’s Report**

Jan presented the Director’s Report.

Staffing: We are ready to offer positions to a Communicable Disease Nurse and Environmental Health Assistant.

Triple P/Innovative Approaches: We are preparing to contract for a program assistant that will be shared by Triple P and Innovative Approaches. This will be done through the Alliance.

Patriot Place: A grant for \$5,000 to restore and improve the walking trail behind Brush Creek has been awarded from Lowe’s.

Dental Center: We have recently hired a new assistant with much experience. The goal is to increase production. The Dental Center was awarded 2 grants to improve oral health for children.

EH: Staff is overwhelmed at this time with septic violations and legal matters.

MOU’s/Agreements: HOPE Cancer Center is now owned by Mission Health System which requires a new contract for BCCCP services. This will include new contracts with Asheville Radiology and Mission Pathology.

c. **Re-accreditation Report**

Jan reminded the Board of the site visit. Some BOH members have volunteered to be interviewed.

d. **Approval of CHIP/SOTCH presented in January**

A short discussion and clarification as to the location of the walking trail on school grounds happened. Jan asked for further discussion. There was none. **Jan asked for a motion to approve the initiatives in the CHIP. A motion to approve was made by Sue Vilcinskis. The motion was seconded by Mike Stevenson. Motion passed.**

VIII. Other Business

a. **Annual:** Review of Health Director 2013 Evaluation

Jan provided the survey and results of the survey sent to staff and also the survey sent to the BOH members. There was discussion among the members about the action plan. Also about the confidentiality of the survey which Jan explained she sees only an aggregate. Jan asked if the Board thinks this is a good format for the survey. The Board does. Jan will send the next survey in August to be discussed in the October meeting.

b. **Tobacco Rule Vs. County Ordinance and Update**

A survey has been done and there were 4 respondents. There is an update from the NC Tobacco Branch on their recommendations:

The options are 1) Take no action 2) Pass a resolution 3) Pass a rule for county and municipality buildings 4) Pass a rule for county and municipality buildings and grounds. A discussion occurred. It was determined that municipalities should be contacted for input. Jan will contact town mayors to meet and get a list of what buildings would be affected.

c. **Submit Orientation / Training Flash Drive for update and review**

Jan offered to update flash drives for the board members before they leave.

IX. New Business

Jan said the health department is working with HSHP providers, Dr North and Mission Health Systems to all come to the same table. Dr North is over Mission Health Systems telehealth. An update will be given in April.

For Your Information and/or Additional Comments:

X. Adjournment

Chair Pressley asked for a motion to adjourn. **Mike Stevenson motioned for the meeting to adjourn. Dr Steen seconded the motion. Meeting adjourned at 8:00 pm.**

XI. Next Meeting: April 10, 2014