

# Madison County Board of Health

## Minutes

Regular Meeting       Special Meeting

January 9, 2014

### Health Department Board Room

#### I. Call to Order and Introductions

The meeting was called to order at 6:05 by Jan Shepard who filled in for the current chair, Sue Vilcinskis. Jan welcomed Dr Reese Steen and thanked him for serving. Jan announced the decision by Dr Bruce Frost to resign his appointment. The BOCC will appoint Meg Pressley.

<b>Members Present</b>	Jan Shepard, Health Director, Dr Reese Steen, Dr Cynthia Yancey, Tony Payne, Loretta Leake, Mile Stevenson, Susan Coates, Ronda Hensley, Dr Marianna Daly, ex officio
<b>Members Absent</b>	Sue Vilcinskis, Chair, Carol Dixon, Debbie Ponder, Dr Bruce Frost
<b>Staff Members Present</b>	Becky Webb, Admin Officer, Jodi Brazil, Health Educator, Deana Stephens, Health Educator, Tonya Hensley, Nurse Practitioner, Robin Wallin, RN clinic coordinator
<b>Others Present</b>	Dr Steve North, Amanda Martin

#### II. Board Organization

- a. Election of a Chair – Chair Vilcinskis has asked to not fill the position of chair this year. A discussion regarding who to nominate ensued, but the vote was deferred until the next meeting.
- b. Election of a Vice-Chair – **A motion to nominate Dr Yancey was made by Loretta Leake. Motion was seconded by Ronda Hensley. Motion passed.**
- c. 2014 Meeting Calendar Approval  
**A motion was made by Dr Steen to approve the calendar. The motion was seconded by Mike Stevenson. Motion passed.**
- d. Jan asked the Board to read and sign the Conflict of Interest Policy

**III. Approval of Consent Agenda and Minutes**

- a. Approval of Consent Agenda – Jan called for a motion to pass the consent agenda. **Motion to approve by Tony Payne. The motion was seconded by Mike Stevenson. Motion passed.**
- b. Approval of BOH Minutes (10/17/2013) – **Motion to approve the minutes by Tony Payne. The motion was seconded by Mike Stevenson. Motion passed.**

**IV. Public Comments**

There was no public comment.

**V. Reports**

<b>A. Health Director</b>	<p>Health Director’s Report: Jan directed attention to the Health Director’s Report, which was included in the packet. No discussion took place. Jan specifically asked the board to take into consideration the staffing issue as follows: A fulltime employee is going out on leave and is not returning full time.. <b>Jan asked permission to recruit/hire for the position in order to have continuous coverage in Environmental Health. A motion was made by Tony Payne to allow recruitment and hire. The motion was seconded by Loretta Leake. Motion passed.</b></p> <p>Re-accreditation Report: The Health Department is in the process of re-accreditation since the first accreditation in 2009. A site visit is required and a component involves interviews with the BOH. Jan asked for 2 or 3 members to meet with her in Feb. or March to discuss the process. Also they would need to be available for the visit. Jan will reach out individually.</p>
<b>B. Finance/Budget</b>	<p>Jan gave a revenue and expenditure report for last fiscal year and year to date in the following programs; Maternal Health, Communicable Disease and Preparedness which are Essential Services that must be met by the local health department.</p> <p>There was slight discussion on the definition of Consolidated Human Services. There was no further discussion. The report was accepted as submitted.</p>
<b>C. Program</b>	None except annual reports

<p><b>D. Annual</b></p>	<p>State of the County Health Report (<b>SOTCH</b>) was presented by Jodi Brazil and Deana Stephens. The report showed Madison County Health Ranking decreased significantly in 2013 (from 30 to 45) As did the morbidity ranking (from 31 in 2012 to 59 in 2013) There was discussion about the dental data, BMI and psychiatric disorders definitions. Mike Stevenson asked about the impact of the Affordable Care Act. The report was accepted as submitted.</p> <p>The annual <b>Communicable Disease Report</b> was presented by Robin Wallin. A discussion followed regarding H1N1 Flu, vaccination and Chlamydia. The report was accepted as submitted.</p> <p><b>Health Director’s Job Description:</b> The BOH held discussion around content. The question was raised about whether all job descriptions were the same from county to county. Jan stated that it is different in every county because it is supposed to reflect the desires of the boards in regards to the duties and responsibilities of the health director. <b>Jan requested a motion to approve the job description. A motion was made to approve by Ronda Hensley. The motion was seconded by Mike Stevenson. Motion passed.</b></p>
<p><b>E. Other</b></p>	<p>A presentation on telehealth for Patriot Place was given by Dr Steve North and Amanda Martin, Executive Director for Rural Health Innovation</p> <p>This initiative is made possible through a 2 year Duke Endowment Grant. It can bring telehealth to all schools in Madison County so students can connect with Tonya Hensley, NP at Patriot Place, Dr North or a pediatric NP. All this without leaving school. This initiative would work in concert with the school health nurses.</p> <p>The BOH entered in to a lengthy discussion about logistics, cost, and school nurse involvement.</p> <p><b>Jan asked the BOH for permission to investigate further and draft an agreement. Motion was made by Dr Yancey to approve</b></p>

	<b>Motion seconded by Tony Payne</b> <b>Motion passed</b>
--	--

**VI. New Business**

Jan distributed the **BOH Orientation and Resource Manual** to the new member, Dr Reese Steen. All members were offered the opportunity to update their manuals.

**VII. Other**

N/A

**VIII. Next Meeting Date**

Thursday February 15, 2014

**IX. Adjournment**

Tony Payne made a motion to adjourn the meeting. Mike Stevenson seconded the motion. Jan Shepard adjourned the meeting at 8:43pm.