

**Madison County Board of Health Meeting**

**Thursday, July 26, 2018 6:00 pm**

**Health Department Board Room**

**Members**

**Mike Stevenson, Public and Chair**  
**Andrew Thomas, Public**  
**Larry Peek, Engineer**  
**Rachel Smith, RN**

**Dr. Suzanne Sheldon, DVM**  
**Diana Rogers, RN, Public**  
**Hanna Hardin, Pharmacist**  
**Dr. Marianna Daly, M.D. Ex Officio**

**Regular Meeting**       **Special Meeting**

**Members Absent**

**Loretta Leake, NP and Vice Chair**  
**Matthew Wechtel, Commissioner**

**Dr. Robert Adams DDS**  
**Dr. Melissa Robinson MD**

**MINUTES**

**I. Welcome and Call to Order**

Chair Stevenson called the meeting to order at 6:00

**II. Consent Agenda - Approval of**

a. **Agenda**

b. **Board of Health Minutes, July 26, 2018**

Chair Stevenson asked for a motion to approve the agenda and minutes from the July meeting. Dr Sheldon made a motion to approve the agenda and minutes, 2<sup>nd</sup> by Andrew Thomas, no further discussion. Motion passed.

**III. Public Input Session**

No community input

**IV. Madison County Administration Building Update**

Tammy updated the BOH on the county administration building

**V. Case Study**

Dr Daly presented educational material on asbestos exposure facts.

**VI. Announcements**

- October is Domestic Violence Awareness month. There is an awareness kick off on Monday Oct 1<sup>st</sup> at the AB Tech campus from 11-12. This is sponsored by My Sister's Place.
- Oct is also Breast Cancer Awareness. The Pink-Out T-Shirts arrived yesterday. There are several events such as the high school volley ball game and football game where the t-shirts will be sold. Tammy explained the use of the Pink- Out funds to the BOH. This fund covers costs that the BCCCP state funds will not cover.
- The petting zoo in Madison County has caused concern from citizens in the county. They have a USDA permit resulting from their inspection of the property prior to the animals' arrival. While the county has an ordinance regarding exotic animals, the USDA approval supersedes. From a public health standpoint, this is an issue as animals need to be quarantined for a period before they are accessible to people. Tammy will continue to follow up on this issue.

**VII. New Business**

a. **BOH Handbook and Operating Procedures**

Tammy reminded the BOH that the handbook is on a thumb drive. There are no changes from last year, but if anyone needs a new one please let Tammy know.

## VIII. Administrative Reports

### a. Medical Director's Report

Dr Daly gave the Health Director's report with the following highlights:

- Attended the Kentucky Viral Hepatitis Meeting in late July
- Attended the Gilead FOCUS meeting in Charlotte in late August . This is the group that funds our Hepatitis C program
- Tammy and I have met with two of the Insurance companies who are hoping to get a contract with DHHS for privatization of Medicaid. They do not seem to understand what Public Health Departments do or how we fit in to health care delivery as they know it ; we have not signed any non-binding letters of intent
- The Diabetes Prevention Program that Mission sponsors in Madison County is being reorganized with new staff and structure. They have not provided any financial support for the MCHD in this program and continue to hope that community volunteers will eventually provide this service
- To my knowledge, the county has not yet made a decision as to jail health and whether this will be contracted to a private provider. Jail health is ultimately the responsibility of the MCHD and, with changes in staffing at the jail, there are issues that need to be addressed in the near future if a private company is not employed
- Tammy and I met with VAYA leaders and MAHEC staff to discuss issues related to mental health treatment and possible Medication Assisted Treatment for opiate use disorder in Madison County
- Participated in the community forum on the Opiate Crisis on August 28<sup>th</sup>
- Met with MAT ECHO project providers this morning to further discuss opportunities and options for providing MAT
- We continue to follow our TB patient with Directly Observed Treatment
- There was a pertussis case in the county
- We continue to have new Hepatitis C patients coming for treatment

### b. Deputy Director's Report

Tammy gave the deputy director report with the following topics:

- Staffing Opportunities – Dental Assistant, CD RN, School Health Nurse
- Community Forum – Recovery Within Reach
- Building Security
- Zoo
- Water Advisories
- Playground
- Medicaid Transformation
- School Health Advisory Council – Mental Health Services, Security
- Resources for Resilience Grant
- Environmental Health Specialist
- Environmental Health Department
- WIC Corrective action plan

### c. Financial Reports

Becky presented the Revenue and Expenditure reports as of August 31,2018. At the end of August we are at 15% of expenses and almost 10% of revenue. When compared to last year at the same time we were at 10% of expenses and 11.5% revenue. An unexpected expense for phones (\$23,771) has contributed to the increase in expenses.

## IX. Other Business

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a. **Health Director Job Description – Review and Approval**

The board reviewed the health director job description. Chair Stevenson asked for a motion to approve the Health Director's and Deputy Director's job descriptions. Andrew Thomas made a motion to approve the job descriptions, Diana Rogers 2<sup>nd</sup> the motion, no further discussion, motion passed.

**IX Closed Session**

b. **Health Director and Deputy Health Director Evaluations**

Chair Stevenson a motion to go into closed section. Larry Peek 2<sup>nd</sup> the motion, nor further discussion, motion passed. Rachel Smith made a motion to return to open session, Andrew Thomas 2<sup>nd</sup> the motion. The board returned to open session at 7:55

**X. Adjournment**

Chair Stevenson asked for a motion to adjourn, Rachel Smith made motion to adjourn, Andrew Thomas 2<sup>nd</sup> the motion. No further discussion, motion passed. The meeting adjourned at 8:00.

**Next Meeting: November 15, 2018**

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