

Madison County Board of Health Meeting
Thursday, September 28, 2017 6:30 pm
Health Department Board Room
Members Present

Mike Stevenson, Public and Chair
Matthew Wechtel, Commissioner
Larry Peek, Engineer
Rachel Smith, RN

Dr. Robert Adams DDS
Andrew Thomas, Public
Dr. Marianna Daly, M.D. Ex Officio

Regular Meeting Special Meeting

Members Absent

Loretta Leake, NP and Vice Chair
Hanna Hardin, Pharmacist
Debbie Ponder, Public

Dr. Meg Pressley, DVM
Hanna Hardin, Pharmacist
Dr. Karen Le Hew MD

MINUTES

- I. Welcome and Call to Order** Chair, Stevenson
Chair Stevenson welcomed everyone.
- II. Consent Agenda - Approval of** Chair, Stevenson
- a. Agenda**
Chair Stevenson asked for a motion to approve the agenda. Matt Wechtel made a motion to approve the agenda, 2nd by Andrew Thomas, motion passed.
- b. Board of Health Minutes, July 27, 2017**
Chair Stevenson asked for a motion to approve the minutes from July. Matt Wechtel made a motion to approve, 2nd by Andrew Thomas, motion passed.
- III. Public Input Session** Community
No public input.
- IV. Public Health Training**
 GMO Friend or Foe FFA, Madison High School
Students from Madison High shared a very interesting presentation on GMO's with opposing sides for and against the use of GMO's.
- V. Announcements**
Tammy brought several events that are happening in October to the attention of the Board.
Chair Stevenson announced there will be 2 vacancies on the BOH that need to be filled.
- VI. New Business**
- a. Distribution & Discussion of BOH Manual and Orientation** Tammy
Tammy distributed the BOH manual to all. She then showed a presentation of the manual and what items are included. There was a brief discussion about the components of the manual.
- b. Approval to contract with MAHEC for Triple P Services** Tammy
Tammy asked for board approval for the contract with MAHEC which will be a continuation of the contract from last year. Triple P is being offered through a partnership between Buncombe County, MAHEC and Madison County. Chair Stevenson asked for a motion to approve the contract. Rachel Smith made a motion to approve the contract, 2nd by Larry Peek, motion passed.
- c. Medicaid Cost Settlement Appeals** Tammy
Tammy explained the process and issues associated with the cost settlement appeals. She also updated the Board on the data and where we are in the process. At this point we feel that appealing 2011 and 2012 would not benefit us financially and could cost money in attorney fees. Tammy asked the Board for approval to withdraw our request to appeal 2011 and 2012. There were no objections and the Board gave approval.
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VII. Administrative Reports

a. Medical Director's Report

Dr. Daly

- Attended the annual TB meeting in Raleigh 9/25-26
- Completed the training to be able to prescribe Suboxone to our maternity patients struggling with opiate use; shadowed providers at MAHEC OB/GYN and MAHEC Family Medicine to see how their Suboxone clinics are organized and implemented
- Continue to see and treat patients with Hepatitis C
- Have been asked to give a presentation at the Hepatitis C Summit for the southeastern region to be held in Asheville October 3-5
- Discussed the potential for behavioral health services to be provided at the MCHD via telemedicine with Mission Hospital behavioral health staff ; deferred further action for now
- Rachel Potter and I are beginning the process to expand our Gilead FOCUS grant to Yancey County/Toe River Health District
- Our first cohort of DPP (Diabetes Prevention Program) started with fairly small attendance; another cohort will begin in October
- Am involved with the WCMS to bring Project Access to Madison County. Project Access is a program that provides free subspecialty care to uninsured patients. Previously this was only available to Buncombe County residents. It will begin in October. Transportation may be part of this program.
- Attended the regional HepC working group in Haywood County and will continue to work with those groups to streamline care and avoid duplication of services

b. Deputy Director's Report

Tammy

- Reaccreditation continues to be a huge priority for the health department staff. We will submit our benchmarks to the state consultant next week.
- Our Reaccreditation site visit is scheduled for February 6,7, 2018
- Awarded the Drug Free Community federal grant (\$125,000 per year for five years)
- GlaxoSmithKline recognition for our work with the Madison Substance Awareness Coalition
- New Communicable Disease Nurse
- Awarded contracts from SmartStart for Kith and Kin as well as TCM (Teaching, Coaching and Mentoring)
- Declaration and Appeals of a Dangerous Dog and a potentially Dangerous Dog
- Mars Hill University tour participation
- Grant for hepatitis C and drug prevention
- We have CAPs (Corrective Action Plans) with environmental health and with WIC. Working with staff to ensure we are in compliance and on target to meet the expectations
- Held All Staff Meeting
- Participated in the Western Region Health Directors meeting
- Working with Emergency Management to reactive our LEPC (Local Emergency Planning Committee)
- Oral Rabies Vaccine program

c. Financial Report

Becky

The revenue and expenditure report was presented to the Board. There were no questions or discussion.

The carry forward expense line item (5110 6900) is utilized to bring grant and Medicaid monies forward to the next fiscal year. The last year that this line was utilized was FY16 (July 2015 – June 2016).

We are working with the finance office to move these funds to the correct line items. We provide routine emails and have in person meetings to discuss. We currently do not have access to these funds.

A brief synopsis of the amount:

*Medicaid	\$283,635
**Grants	<u>\$102,055</u>
Total	\$385,690

*We incorporated \$330,700 within our expense line budget this year from funds received last year. Our projected amount for cost settlement the current year is between \$275,000 - \$300,000.

**A portion of the grant money is salary and fringe for grant funded positions.

VIII. Other Business

- a. **Review & Approval of Updated BOH Operating Procedures** Tammy
Tammy noted that the additions/changes to the BOH Operating Procedures. The Board reviewed the procedures. Chair Stevenson asked for a motion to accept the procedures as written. Dr Adams made motion to accept, 2nd by Rachel Smith, motion passed.

- b. **Community Coalition, JCPC** Larry Peek
Larry Peek reported on the Madison County Juvenile Crime Prevention Council. This is a coordination of resources to enhance collaboration between schools, law enforcement and mentors to help at risk youth to succeed and avoid incarceration.

- c. **Board of Health Training** Chair Stevenson
Chair Stevenson discussed with the Board about breaking the training out into smaller sessions vs one large session. After some discussion the Board decided to do several sessions instead of only one. The training will be scheduled in November and January.

- d. **Review & Approval of Health Director Job Description** Chair Stevenson
Dr Daly's job description was reviewed by the Board. Chair Stevenson asked for a motion to accept the job description. Rachel Smith made a motion to accept the job description as written and Deputy Health Director can do the appropriate paperwork, 2nd by Dr Adams. Motion passed.

IX. Closed Session

- a. **Health Director and Deputy Health Director Evaluations** Chair Stevenson
Chair Stevenson asked for a motion to go into closed session to complete the Health Director and Deputy Health Director's job performance evaluations. Rachel Smith made the motion to go into closed session, Matt Wechtel 2nd the motion, motion passed.

Rachel Smith made a motion to go into open session, Matt Wechtel 2nd the motion, motion passed.

XI. Adjournment

Chair Stevenson

Matt Wechtel made a motion to adjourn, Andrew Thomas 2nd the motion, motion passed. Meeting adjourned at 9:08 PM

Next Meeting: November 16, 2017
