

Madison County Board of Health Meeting

Thursday, January 26, 2017 6:30 pm

Health Department Board Room

Members Present

Mike Stevenson, Public and Chair
Clayton Rice, Commissioner
Andrew Thomas, Public
Dr. Karen Le Hew MD
Rachel Smith, RN

Loretta Leake, NP and Vice Chair
Dr Reese Steen, DDS
Hannah Hardin, Pharmacist
Larry Peek, Engineer
Dr. Marianna Daly, M.D. Ex Officio

Regular Meeting

Special Meeting

Members Absent

Dr Meg Pressley, DVM

Debbie Ponder, Public

MINUTES

I. Welcome, Call to Order and Introductions

a. Welcome to new BOH members

Chair Stevenson welcomed Hannah Hardin to the Board.

b. Board Chair and Vice Chair

Mike Stevenson asked the Board for nominations for Chair.

Rachel Smith made a motion to re-elect Mike Stevenson as chair, Larry Peek 2nd the motion. Motion passed unanimously.

Mike Stevenson asked for nominations for Vice Chair.

Dr Steen made a motion to re-elect Loretta Leake, 2nd by Clayton Rice, Motion passed unanimously.

II. Consent Agenda - Approval of

Chair, Stevenson

a. Agenda

Clayton Rice made a motion to approve the agenda, Rachel Smith 2nd, motion passed unanimously.

b. Board of Health Minutes, November 17, 2016

Mike Stevenson asked for a motion to accept the minutes. Loretta Leake made a motion to accept the minutes, Dr LeHew 2nd the motion. Motion passed unanimously.

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III. Public Input Session

No public input

IV. Public Health Training

a. Incident Command Center

Scott Greer

Scott Greer shared information about Incident Command and how it is structured depending upon the crisis. He also discussed how situations specific to Madison County may be handled.

b. Case Study – Hepatitis A

Dr. Daly

Dr Daly presented the steps taken once a patient is diagnosed with Hepatitis A. She described the part the Health Department plays in the scheme of things.

V. Announcements

Larry Peek announced Sat Mar 11th 10-4 Expo Madison will be an opportunity to market the Health Department.

VI. New Business

a. 2017 BOH meetings

Tammy

The BOH currently meets every other month on the 4th Thursday of the month except for December which will be the 3rd Thursday. This will remain the same.

b. Environmental Health Report

Tammy

Tammy Cody presented the Environmental Health report which showed septic and well permits are up.

c. Focus Grant

Dr. Daly

Dr Daly has been successful in gaining a grant for Madison County to test all residents who are under or uninsured for Hepatitis A. We will have a bridge counselor who will help the person get to some treatment, but can't be involved in the treatment decision. We are the first small rural county that has obtained the grant as they have only been in large urban areas. This grant is for 1 yr.

d. Strategic Plan

Dr. Daly/Tammy

Dr Daly and Tammy Cody lead the BOH in an exercise working and giving input on the Strategic Plan. Dr Daly asked for the Board's input and or support of the Strategic plan. The BOH supports the plan as discussed.

VII. Administrative Reports

a. Expenditure/Revenue Report

Becky Webb

The revenue and expenditure report was presented to the Board.

b. Medical Director's Report

Dr. Daly

- Finally signed the contract for the Gilead/FOCUS agreement to bring HCV testing and linkage to care to the county. This is a \$94,000 grant that will cover the cost of screenings and a project coordinator/bridge counselor who will oversee the program and serve as liaison for patients to link them to care. I attended their regional FOCUS project meeting in Charlotte on January 11
- Attended the State Health Director's Meeting January 19-20 in Raleigh. The most interesting presentation was concerning gun violence; 60% of NC's gun related fatalities are from suicide
- Continue to provide Diabetes Education classes free of charge; our program has the best retention rate of Mission's programs
- Investigating Diabetes Prevention Program through the YMCA of McDowell County. We would be their first program located in a community without a YMCA or hospital.
- Participating in CHAMP, a program of the NC DPH to provide telementoring for Primary Care Physicians to treat Hepatitis C. I will now be able to treat patients with Hepatitis C which should greatly enhance the ability of our residents to receive care
- Provided an inservice for Madison County EMS on Medical Examiner cases; I serve on their advisory board
- Provided an MCHD update for the medical staff of the HSHP
- Worked with staff to create the MCHD Strategic Plan

c. Deputy Director's Report

Tammy

- Various activities over the last months which include:
 - All staff conference
 - Presentations to staff by our United Way representative, and Benefits Providers
 - Dr. Daly and I continue to meet quarterly with the Health Directors for the 22 Western counties.
 - Issued a Dangerous Dog declaration; the decision was not appealed.
 - Pregnancy care case manager, Stephanie Carter has resigned and we are actively seeking to fill this position
 - Mommy Mondays continues to meet monthly. Christmas celebration with 110 people!
 - Christmas Unwrapped sponsored ten families.
 - State Administration and Financial Audit, no corrective actions identified
 - Smart Start audit for the Kith and Kin program, no corrective actions identified
 - Dr. Daly and I attended the State Health Directors Conference in Raleigh; numerous presentations were available. My favorite was Customer Service: The Power of Positivity
 - Caswell County is sending their financial officers to spend a day with Becky learning how we do Medicaid Cost Settlement.
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- Working with Economic Development Department to discuss the size of lots in the county

VIII. Other Business

Health Director Job Description Approval

Chair Stevenson

Tammy Cody presented the updated job description for the BOH. The Board requested the original wording regarding the residency requirement of the health director be returned to the job description.

Confidentiality Statement

Chair Stevenson

A confidentiality statement was given to BOH members and signed by each.

Conflict of Interest Statement

Chair Stevenson

BOH members signed a conflict of Interest statement.

Performance Reviews

Chair Stevenson filled the Board in on a meeting that he and Tammy Cody had with the human resources director. Chair Stevenson asked if the board would agree to adjust the review to include the county manager and the BOH. The Board agreed to revamp the process and continue to work towards a better process.

IX Adjournment

Chair Stevenson

Chair Stevenson asked for a motion to adjourn. Dr Steen made a motion to adjourn, 2nd by Loretta Leake . Motion passed unanimously. The meeting adjourned at 8:22 PM

Next Meeting: March 23, 2017
