

**Madison County Board of Health Meeting**  
**Thursday, October 22, 2015 6:30 pm**  
**Health Department Board Room**  
**Members Present**

Mike Stevenson, Public  
Reese Steen, DDS  
Karen Le Hew, MD  
Marianna Daly, MD, ex officio

Clayton Rice, Commissioner  
Andrew Thomas, Public  
Larry Peek, Engineer

**Members Absent**

Dr. Meg Pressley, DVM and Chair  
Debbie Ponder, Public  
Ronda Hensley, NP

Loretta Leake NP  
Susan Coates, RPH

Regular Meeting       Special Meeting

**Minutes**

- I. Welcome, Call to Order and Introductions** Vice Chair Stevenson  
The meeting was called to order at 6:40 PM  
a. Welcome: Andrew Thomas, Dr. Karen Le Hew and Commissioner Clayton Rice
- II. Consent Agenda - Approval of** Vice Chair Stevenson  
a. Agenda  
b. Board of Health Minutes, July 23, 2015  
**Reese Steen made a motion to approve the agenda and minutes, Mike Stevenson 2<sup>nd</sup>, motion passed unanimously.**
- III. Public Input Session**  
**Via Tammy Cody:** Someone in the Tobacco Cessation Program has a neighbor who has lights beaming on her property and they don't allow her to sleep. Dr Daly has also spoken with her. Clayton Rice did as well and noted that the matter was turned over to the county attorney to look at county ordinances.
- IV. Public Health Highlight**  
a. WIC Tammy Cody  
A packet was given to members highlighting ways in which WIC helps our residents. Access to WIC lowers fetal death and improves diets. The financial impact in Madison County through participating stores for one year is \$264,398. Our number of clients served is over 100% of what state expects us to serve. We see over 600 clients per year who are seen every 3 months. We have about 1800 visits per month. We think that those who are eligible for WIC are receiving services.
- V. Announcements**  
a. Medicaid Cost Settlement update Tammy Cody  
Tammy Cody explained the Medicaid Cost Settlement to the board. Each year of a cost settlement, 10% is held back until a desk review is completed. All funds due to Health Departments within 6 mo. We just received the 2011 10% hold back, for the 2012 funds DMA wanted to settle for less than what they agreed to we are appealing. With the newest procedure which was implemented after the cost settlement calculations were done we owe \$80,000 instead of receiving a payment. We hope for resolution in near future.  
b. Flu shots available  
Flu shots are available to all. Madison County employees can receive the vaccine for free. There has been one Flu death in WNC this year

**Administrative Reports**

- a. Expenditure/Revenue Report Becky Webb

Becky Webb gave the revenue and expenditure report for the 1<sup>st</sup> quarter.

b. Medical Director's Report

Dr. Daly

- Attended the NCPHA meeting in Winston-Salem September 16-18. Sheila Metcalf, our preparedness coordinator, and Dr. Daly received awards for their work in Ebola preparation
- Attended Medical Examiner training; this service may be switching to EMS or other provider in the future
- Met with CCWNC (Regional Medicaid PLE) to look at Madison County data which include very low hospital readmission rates and ED utilization rates. Talked about what Madison County is doing right and what we can share with others. Will meet with CCWNC medical director, Dr. Chip Watkins, in November to discuss other concerns for Madison County Medicaid patients such as limited access to subspecialty care
- Participated in WNCHN meeting with regional hospital CEOs to discuss regional data and the Community Health Assessment process. Plan to meet with Jill Hoggard Green, President of Mission Hospital, to discuss better ways to work together for the good of our residents
- Continue to pursue a possible grant in collaboration with Mission Hospital, Buncombe, Macon and Madison counties to prevent diabetes by focusing attention on pre-diabetes
- Continue to train and educate local personnel in the use of Naloxone in the reversal of accidental overdose. HSHP providers were trained October 21, 2015. Law enforcement has been trained as well as other key players. Attended an educational meeting at MAHEC on issues around prescription drug misuse and abuse
- Tammy and I will meet with Sonya Greck and Dr. Kellett Letson from Mission Hospital and Mission Women's Services on November 6. They would like to tour our facility and see what services we offer.
- Decision has been made to NOT pursue ultrasound in our prenatal patients for logistic and financial reasons and instead focus on diabetes and pre-diabetes in our pregnant women via the Rural Health Grant funds
- School nurses and HSHP did flu vaccination clinics in the schools
- Attended the annual TB meeting in Raleigh (no active cases in the county this year)
- Melinda Morrow attended colposcopy training in October and will attend a contraceptive technology meeting in November
- Amy Massey did a GREAT job with the Madison Pink Out campaign!
- Flu vaccinations were given in collaboration with the HSHP

c. Deputy Director's Report

Tammy Cody

- Maintenance resurfaced the parking lot with labeled handicapped parking spaces per our ADA audit. We will be ordering 2 signs for parents with young children for the front parking lot.
- There are many activities occurring currently which include: County Fair participation, Breast Cancer Awareness month, flu clinics, Freedom from Smoking classes, participating in the community forum, Naloxone/Narcan trainings, and participation in senior week.
- In September Shelia Metcalf, our Preparedness Coordinator and Tammy Cody participated in Haywood County's full scale exercise. Madison County will have one in February 2016.
- The Community Health Assessment data is here and we are analyzing it now for a presentation to the BOH in 2016.
- We are restructuring the Rural Health grant to better meet the goals of the grant which include diabetes and hypertension.
- ARP who we subcontracted to oversee the Triple P program hired a coordinator after 16 weeks of having the contract. Tammy Cody has discussed with the state her concerns over the lack of progress. The state does support the Health Department's leadership of the program.

- We have applied for a Community Benefits grant through Mission Hospitals. We requested \$50,000 to support our Tobacco Cessation Program and were awarded \$25,000. This is the only program Mission supports in Madison County.
- The BCCCP/Wisewoman audit went well with no corrective action plan needed. The next audit is in 3 years.
- The Environmental Health case has been closed with all corrective actions completed.
- We are working toward redesigning the space downstairs to create a waiting are for Environmental Health which will be shared with the Dental Center.

**VI. Other Business**

- a. Clayton Rice thanked Tammy Cody and the Health Department for participation in fair.

**VII. New Business**

- a. Debt Set off

Becky Webb

A request to move forward with the Debt Set Off procedure was presented.

**Dr. Reese Steen made the motion to proceed with Debt Set Off, Dr Le Hew 2<sup>nd</sup> the motion, motion passed unanimously.**

A request to move forward with the small balance write off was presented.

**Dr. Reese Steen made a motion to proceed with Small Balance Write Off, Dr Le Hew 2<sup>nd</sup> the motion, motion passed unanimously.**

- b. Environmental Health water sample fees

Tammy Cody

Our water sample fees are not covering our costs since state increased their fees. Tammy Cody proposed adjustments to our fees to cover costs. Yancey County's fees are considerably higher than ours and Buncombe County's fees are slightly higher.

**Dr Reese Steen made a motion to table the proposal until more information is gathered. Clayton Rice 2<sup>nd</sup> the motion, motion passed unanimously.**

- c. Personnel Updates

- i. Environmental Health

We have only 1 full time Environmental Health Specialist who is experiencing health issues that may be related to the building. The Health Department still has the part time specialist for 20 hrs per week and the contracted Food & Lodging specialist on weekends through December 2015. Our newest Environmental Health specialist will be ready to do the Food & Lodging portion around the first of the year.

- ii. Communicable Disease Nurse is working weekends at Mission Hospital. She has been cut back to 32 hrs per week which was a compromise in order for her to train.

- iii. **A motion to Adjourn was made by Mike Stevenson, motion was 2<sup>nd</sup> by Dr Reese Steen, motion passed unanimously. Meeting was adjourned at 8 PM to go into closed session.**

**VIII. Closed Session**

- a. Environmental Health Issues

Tammy Cody

**A motion to return to open meeting was made by Dr Reese Steen, motion was 2<sup>nd</sup> by Clayton Rice, motion passed unanimously. The meeting reconvened at 8:10 PM.**

**IX. Adjournment**

Vice Chair Stevenson

**Dr Reese Steen made a motion to adjourn, the motion was 2<sup>nd</sup> by Clayton Rice, motion passed unanimously. The meeting adjourned at 8:15 PM.**

**X. Next Meeting: January 21, 2016**