

Madison County Board of Health Meeting
Thursday, June 4, 2015 - 6:30 pm
Health Department Board Room
Members Present

Cynthia Yancey, MD and Vice Chair
Larry Peek, Engineer
Loretta Leake, NP
Mike Stevenson, Public

Melanie Kraft, Public
Debbie Ponder, Public
Susan Coates, RPH

Regular Meeting Special Meeting

I. Welcome, Call to Order and Introductions

Mike Stevenson called the meeting to order 6:35

- a. Welcome Tammy Cody
Everyone welcomed Tammy Cody who will begin as Deputy Health Director.
Diana Rogers, the Director of Nursing, was introduced to the Board.

II. Consent Agenda - Approval of

Mike Stevenson

- a. Agenda
- b. Board of Health Minutes (April 9, 2015)
- c. Email Vote re: Health Director on April 6, 2015

Mike Stevenson asked for a motion to confirm the approval of the agenda, BOH minutes and email vote. Debbie Ponder made the motion, 2nd by Loretta Leake, motion passed unanimously.

- d. Approve State Records Retention Amendments

John Graeter explained the retention policy updates / changes. The BOH is asked to approve the amendments. John presented a copy of the entire policy for review.

Mike Stevenson asked for a motion to approve the changes, Melanie Kraft made the motion, 2nd by Loretta Leake, motion passed unanimously.

III. Public Input Session

No public input

IV. Public Health Highlight

- a. Mars Hill University Nursing Programs

Diana Rogers

Diana brought information about the school of nursing at MHU. The building will be named the Ferguson Health Science Building and the program will be the Judge-McRae School of Nursing. The BSN program has begun classes at a campus in Asheville. The program will have 25 slots. The nursing shortage is expected to continue into the next decade and this program will help alleviate some of this shortage.. We have a Memorandum of Understanding with MHU just as we do with ETSU and WCU. This has created an opportunity to recruit nurses through the internship program. We have 8 nurses with BSN and 3 with Associate degrees. Diana is on the advisory committee for the school of nurses.

V. Announcements

VI. Administrative Reports

- a. Director's Report

John Graeter

- 1. Personnel Updates

An EH employee was hospitalized recently. He has been discharged and will get permission from his doctor to return to work. Hopefully this will be very soon.

Rachel Brown has been hired for the vacant EH position. As a new employee she will be in training for some time. She will be required to travel to Raleigh for much of this training. There is a second person that would be good, but it may not be approved in the 2016 FY budget.

There is a vacancy in the school nurse program. Diana explained we will be posting in house and also other appropriate areas. There is one applicant that is qualified and has past experience.

Dr Daly submitted a written report for the BOH.

Dr Daly's time as a Health Director is appreciated and we are working with HSHP to finalize her hours and expectations. Dr Daly will be onsite on Thursday mornings to work with Tammy Cody and the management team. Tammy Cody starts on Wed June 10th.

2. Patriot Place update

There has not been much change since the last meeting. All parties are in agreement and we are awaiting the attorney to draw up a contract and finalize the sale. After consideration by Teresa Strom and the medical staff, HSHP has decided they will not pursue utilization of Patriot Place as a clinic due to their need to focus on their existing 4 centers and cannot do both at this time.

The Health Department will be moving our equipment out during the summer.

3. Triple P Subcontract with ARP Prevention Services

John presented the subcontract between the Health Department and ARP. The state will have to approve the subcontract. ARP will focus on the implementation portion.

Gary Webb will be laid off as of June 30, 2015. It was determined between the state and ARP that it was better for ARP to hire a coordinator.

b. FY2016 Proposed Fee Schedules

Becky Webb

Becky reviewed the process and policy for setting fees. This is done on a yearly basis by a committee. The last fee schedule was approved in October 2014. There was only one change for FY 2016.

Mike Stevenson asked for a motion to approve the fees, Debbie Ponder made a motion to approve the fee schedule, 2nd by Melanie Kraft, motion passed unanimously.

VII. Other Business

a. Board of Health physician slot

Dr Yancey

John shared that we have a conflict of interest having an employee serve on the BOH. He explained that Dr Yancey was appointed several years ago and has since been hired as an employee. The BOH is the boss of the health director and this could potentially create an uncomfortable situation.

Dr Yancey has been much honored to serve as a BOH member, but feels if it is a conflict she chooses to continue as an employee.

The BOH thanked Dr Yancey for her service as a BOH member and expressed their appreciation for her input as a member.

VIII. New Business

Debbie Ponder brought forth that she received a phone call from Wolf Laurel and they were not able to get their pool inspected for the Memorial Day weekend. Debbie Ponder explained the shortage of staff.

Mike Stevenson and the BOH thanked John for his services as an interim.

IX. Adjournment

Chair

Mike Stevenson asked for a motion to adjourn, Debbie Ponder motioned for adjournment, Motion was 2nd by Loretta Leake, motion passed unanimously. Meeting was adjourned at 7:22 PM

X. Next Meeting: TBD