

Madison County Board of Health Meeting
Thursday, January 29, 2015 - 6:30 pm
Health Department Board Room
Members Present

Dr. Meg Pressley, DVM and Chair
Cynthia Yancey, MD and Vice Chair
Susan Coates, RPH
Loretta Leake, NP
Mike Stevenson, Public

Jim Baker, Commissioner
Debbie Ponder, Public
Marianna Daly, M.D. Ex Officio

Regular Meeting Special Meeting

AGENDA

- I. Welcome, Call to Order and Introductions** Chair Pressley
6:30 call to order
- a. Welcome to John Graeter, Interim Health Director
 - b. Board Membership Update

There is still one vacant seat. Candidates will be brought forward at the Feb. BOCC meeting

- II. Consent Agenda** - Approval of Chair Pressley
- a. Agenda
 - b. Board of Health Minutes (Dec 11 and 29, 2014)
 - c. Board of Health Minutes (January 8, 2015)

Mike Stevenson made a motion to approve the agenda and minutes noted, Debbie Ponder 2nd, motion passed unanimously

Dr Yancey offered to do a lunch and learn with Oct Road & RHA to educate about pregnant women with drug and mental health issues.

- III. Public Input Session**
No public

- IV. Public Health Highlight**
- a. 2014 SOTCH (State of the County Health) Report Jodi Brazil, Deana Stephens
The report was distributed to BOH members. It is required on years when no full community health assessment is done.
Deana reviewed the highlights of the report which were cancer rates, mortality, and top 5 causes of death.
Jodi went over improvement of child health outcomes in regards to BMI and decrease cavities in children.
Deana reviewed access to chronic disease treatment
Jodi discussed improvement of mental health services.
This year a full Community Health Assessment will be done.

- V. Announcements**
No announcements

- VI. Administrative Reports**
- a. *Expenditure/Revenue Report* Jan Shepard
Jan shared the financial update.
 - b. *Director's Report* Jan Shepard
Jan shared the staffing report, organizational chart update, the health department Quality Improvement Plan, the Innovative Approaches audit by the state, and moving the school nurse positions from the school to the Health Department.

Research for new grants is on hold for now.

We have not had qualified EH specialist applications. We could use the EH specialist that went to Buncombe during off hours and run through the NC Alliance. The impact currently is we are behind on restaurant inspections.

c. *Dental Debt Set Off Approval*

Becky Webb

Becky asked for approval to complete a small balance write off of amounts < \$50 and send amounts > \$50 to the county finance office for debt set off. **Mike Stevenson made a motion to approve, Dr Yancey 2nd, none opposed, motion passed unanimously.**

VII. Other Business

a. Board of Health Orientation and Manual Distribution

Jan Shepard

The BOH manual is on the zip drives given to each member present at this meeting. Jan reviewed the contents.

b. Health Director Recruitment Strategy and Application Review

Chair Pressley

**A motion was made by Debbie Ponder to go into closed session, 2nd by Loretta Leake. Motion passed unanimously
(Closed Session)**

c. Reconsideration of Vote to Close PPHC

Chair Pressley

(Closed Session)

Mike Stevenson motioned to go back to open session, 2nd by Debbie Ponder, Motion passed unanimously

Jan asked for a motion to continue with limited services at the school based health center through March 1st, notifying the state about terminating, initiate discussion with HSHP about utilizing space, to allow Mr Graeter to have discussion with the school board.

Mike Stevenson made the motion, Debbie Ponder 2nd motion, motion passed unanimously.

Dr Yancey moved to have a Search Committee for the Health Director search comprised of Mike Stevenson, Debbie Ponder, Meg Pressley, Dr Daly, and staffed by John Graeter. Debbie Ponder 2nd, Motion passed unanimously.

VIII. New Business

a. Election of a Chair

b. Election of a Vice-Chair

c. 2015 Meeting Calendar Approval

Debbie Ponder made a motion for Meg Pressley to remain as chair, Dr Yancey as Vice Chair and approve the calendar, 2nd by Susan Coates, motion passed unanimously

d. Conflict of Interest Disclosure

The conflict of interest document was distributed to all BOH members who were present, all signed and returned to Jan.

For Your Information and/or Additional Comments:

IX. Adjournment

A motion to adjourn was made by Debbie Ponder, 2nd by Dr Yancey, motion passed unanimously. Meeting adjourned at 8:32

X. Next Meeting: Thurs March 12, 2015