

Madison County Board of Health Meeting
Thursday, July 10, 2014 - 6:00 pm
Health Department Board Room
Members Present

Cynthia Yancey, MD and Vice Chair
Tony Payne, Engineer
Mike Stevenson, Public

Debbie Ponder, Public
Susan Coates, RPH
Ronda Hensley, NP

Regular Meeting Special Meeting

AGENDA

I. Welcome, Call to Order and Introductions

The meeting was called to order at 6:05 by Dr Yancey

- a. Board of Health Chair Report

No report

II. Consent Agenda - Approval of

Chair

- a. Agenda
- b. Board of Health Minutes (February 27, 2014)
- c. Existing Policy w/o proposed changes:
 - a. Operating Procedures Policy
 - b. Community Involvement Policy
 - c. Conflict of Interest Policy
 - d. Dangerous Animal Policy
 - e. Delegation of Authority Policy
 - f. Red Flag Policy
 - g. Tobacco Free Health Department Policy

Dr Yancey asked for a motion to approve the agenda and policy Susan Coates motioned to approve, Ronda Coates seconded. No opposed, motion passed.

- d. New Policy or Existing with proposed changes:
 - a. Adjudication Policy
 - b. Determining Cost and Setting Fees Policy
 - c. Bad Debt Write Off Policy –
 - d. Small Balance write off

There was a request to defer the new and existing policies with changes for further discussion. These policies are deferred until the next meeting so BOH can review further. **A motion was made to defer until the next regular BOH meeting and remove from the consent agenda by Mike Stevenson and seconded by Debbie Ponder. No Opposed, motion passed.**

III. Public Input

No public input

IV. Public Health Highlight

- a. EH Presentation
Jamie List updated the BOH about EH.
Notice Of Violations along with the follow up are becoming big issues with court cases, and additional workload. The environmental health section has implemented having one contact person for NOV's. Currently they are experiencing 3-4 complaints per week which is time consuming. The desire of the department is to get verifications in well authority and also cross train other staff, however with the current workload and staffing the process is very slow. There was discussion about what is causing the increased complaints. People are turning in complaints, repairs are very expensive and people can't afford them. According to building and zoning there is a lot of activity

in new home permits and companies enquiring about buying defunct developments. Staffing will probably not be adequate as we currently have only 2 FTE plus a part time staff. The county supports EH

b. WIC Report

Jan Shepard

Sarah Neumann updated the BOH about Crossroads, the new WIC software which should improve efficiency. Outreach includes networking with other disciplines in the HD along with other departments within the county. Fliers are distributed throughout the county. There are trainings on how to promote breastfeeding in the community. Based on a patient population survey, hours have been expanded to remain open until 6 pm on Monday evenings. WIC follows rates of breastfeeding and Madison has improved over the last few years. Due to a gap in service without 1 FTE for a portion of the year and the government shut down our numbers were down when compared to last year's. The downward trend is statewide. In the Community Health Assessment our indicator of individuals of child bearing age is decreasing, health care reform has decreased the visits to the health department and funding for WIC has been reduced. This does impact our revenues but the county will cover the shortfall this year.

There was a general discussion around fees.

c. Accreditation Report

Jan Shepard

Jan informed the BOH about the health department successfully becoming accredited. A letter informed us about a new requirement for the next cycle of reaccreditation which is all documentation will be in electronic format.

V. Announcements

a. BOH Legal Update

Jan Shepard

Jan updated the BOH on all legal proceedings. There appears to be some hesitation around the county attorney doing contract consultation for the BOH. Potentially there may be an attorney for the BOH. There are pending contracts awaiting attorney review.

VI. Administrative Reports

a. Expenditure/Revenue Report

Jan Shepard

Jan presented the annual report to BOH.

b. Director's Report

Jan Shepard

Jan gave the directors report which included financial update, staffing report, Triple P/ Inn Approaches grants, Patriot Place, Dental Center, EH, Emerging Issues and trends, and total grant funding. Overall the caseload is down. Some areas are up. We are live in EHR. Dr Yancey has joined our team. We are only health department in the state that sends our staff to teach in schools on health risks.

VII. Other Business

VIII. New Business

a. Fee Schedule approval

1. Medical Fees - Jan explained the fee changes **Dr Yancey asked for a motion to accept the medical fee schedule. Ronda Hensley made a motion to accept fee changes, Debbie Ponder seconded. No opposed and motion passed.**
2. Dental Fees – **Dr Yancey asked for a motion to approve dental fees, Debbie Ponder made a motion to approve, Ronda Hensley seconded, none opposed, motion passed**
3. EH Fees – Jaime explained the new fees and why they are proposed. Well repair fees of \$100 may be cumbersome to homeowner. There was discussion about fees and how they were established. The BOH removed the Healthy Homes fee and the well repair fee will include the bacterial test at a cost of \$50. The idea behind well repairs is to protect the public from hazards. **Dr Yancey asked for a motion to approve environmental health fees with the changes noted, Mike Stevenson made a motion to accept the EH fees, seconded by Ronda Hensley, none opposed, motion passed.**

For Your Information and/or Additional Comments:

Our nursing staff is able to dispense and train the family with the use of Narloxin. We have not dispensed any yet and we have not marketed this service.

Ideas were brought forth on how to get the word out.

Another public health issue was brought up regarding vaccinations and the percentage of young parents who decline immunizations. The most recent immunization report from the state showed that our county had a high rate of immunizations in public schools.

There is concern over substance abuse and the lack of resources for those patients within Madison County.

An update on Medicaid reform at state level : they are trying to reduce costs and the general consensus is they will be going to the accountable care model. In order to have Medicaid patients assigned to your practice there must be 5000 Medicaid eligible patients within your area/county. Since we don't have 5000 Medicaid eligible patients, the entity where our patients will be assigned will most likely be Mission and they will assign their patients. This eliminates the fee for service model and replaces it with a per member per month lump sum and will be based on outcomes.

IX. Adjournment

Chair

Meeting adjourned at 8:15 by Dr Yancey No vote as there was no quorum at the time of adjournment.

X. Next Meeting: Oct 9, 2014

Respectfully submitted by: